



Virtual Classroom Access Checklist

Accessing A2LA WPT Virtual Classroom is an easy and user-friendly process, but it does rely on several different technologies that individuals may have different versions of or different levels of experience with. Use this brief checklist to help optimize your experience and make sure you are ready for your Virtual Classroom course.

Before your virtual course begins, ensure you have completed the following in advance:

Have access to headphones or a headset with a microphone; wired is preferable to wireless.

Have a stable internet connection with suitable bandwidth; use an ethernet cable rather than Wi-Fi if possible.

Download the application used to host your class as noted in your registration email:

[Zoom Meeting Link](#)

[GOTO Training Link](#)

Run a meeting platform connection test:

[ZOOM MEETING](#)

[GOTO TRAINING](#)

If your operating system does not support the app, try the web browser version.

Ensure there are no firewalls or security programs in place that will prevent downloads or video calling or otherwise affect your course functionality.

Download the documents provided for your course via email.

Review the resource [Tips for a better virtual meeting experience](#).



On the day of the class, log in at least 15 minutes ahead of time to test your microphone, headphones/headset, camera, and connectivity.

